

## **2009 ASIS Executive Board Meeting**

### **Meeting Minutes – November 9, 2009**

**PRESENT:** Tom Hamilton, Chris Dempster, Darrin Dillon, Mike Mason, Bruce Rodriguez, Ann Marie Acree, Mike Mallon, Greg Autry, Leland Dean, Richard Hill, John Kahn, Randy Simpson, Ralph Burdette, Mike Crocker, Butch Roberson & Roger Piper.

Tom Hamilton called the meeting to order at 12 Noon and thanked everyone for attending.

Chris Dempster passed out the treasury report, two different documents.

\* October's numbers were reviewed and we are doing very well.

\* Golf Tournament we received over 42K plus we have another 2500 to be collected. We had a couple of faux pas but other than that the golf tournament was a huge success. We are about to have a couple of large expense between the charitable donations and scholarships that we give to on a regular basis.

Darrin Dillon discussed the most recent golf tournament. It was sold out over a month in advance. We collected almost \$1000.00 in mulligans. Someone commented that it was one of the best tournaments we have had in a long time. Bruce Rodriguez did a fantastic job at registration and getting it all set up. We had a couple of pairs of golf shoes left over and we sent them back to get refunded.

Tom Hamilton asked and appointed an audit committee of Ralph Burdette, Richard Hill and Butch Roberson to conduct an audit of the chapter's credentials and he will get the results submitted to national.

Tom Hamilton reviewed expenses through the end of the year: lunches in November & December, plaques, regional training sponsorship at Space Center Houston in 12/09 etc. We are going into 2010 with approximately \$349.00.

Tom opened up the floor on discussion on how to disperse the funds from the golf tournament. After some discussion, it was suggested to distribute the funds as follows:

UHD-Downtown	\$8,000.00
SHS	\$5,000.00
Assist the Officer	\$2,000.00

***Darrin Dillon made the motion for the distribution of the scholarship money to be as stated above. Everyone was in favor.***

Tom would like to see the recipients of the scholarships be present at the December meeting so the membership can see who they are and for photo ops.

Richard Hill said thank you everyone as a representative of UHD.

***Richard Hill made the motion that we accept Chris Dumpsters' financial reports as submitted for the upcoming year. Everyone was in favor.***

Greg Autry spoke on the PS Meeting in Fort Worth. It is on 11/19/09 and it will be a half day from 1PM-5PM. It is a voluntary program for businesses to be compliant on levels of preparedness all at a reasonable cost. Mike Mallon can attend on behalf of the chapter. Mike and Greg will get together and construct a presentation for the seminar next week.

Greg Autry also spoke on the Treat Assessment Seminar. It is on 12/9 & 12/10 from 8AM – 5PM. It is 16 total hours of training. Grey has been through it in the past and it is very good. There are still 3-4 slots open. It is open to both public and private attendees.

Mike Crocker discussed Virtual Training and Meetings. On 12/3 a day of training will be held at Space Center Houston for the regional team on video and virtual capability. This type of training is really convenient due to having the capability of logging in and being able to see a power point presentation where you can ask questions and have it be very interactive. Dinner will be at the Saltgrass in Kemah the night before.

Tom Hamilton asked one last time if anyone at this table had an interest in being Chairman for 2010 and no one is. However, Mike Mallon is interested in 2011.

Roger Piper spoke on the web site. Sponsorship should not be a problem. There is no reason to increase fees and everything is in line for 2010.

Tom spoke on the newsletter. He will start sending ad invoices out next week. He is now looking at a couple of other companies for distribution which looks like it will save us some money especially with the cost of postage going up.

Tom will send in the paperwork for chapter of the year for 2009.

Tom mentioned that we have over 800 people in our Houston chapter and only 90 people, at best, attend the monthly meetings. Virtual meetings may assist with attendance to some meetings or training that the chapter holds. The Hess Club has the capability for us to accommodate this kind of event. Tom would like to see if it is possible 3-4 times a year to hold this kind of meeting. He would like to try it over our December meeting. Attendees could pay through pay pal. We could see if this type of meeting can be accredited and maybe use it for seminars. Tom just wants to do more training and offer more to our membership. He will talk to Matt Silcox more about it.

Bruce Rodriguez mentioned that continuing education needs to be offered more on a regular basis. Tom agreed and said that this is something that should be assigned to someone in particular.

Tom asked if anyone had any other business to discuss. With no other business the meeting was concluded.